

Placer County Library MEMORANDUM

TO: Honorable Board of Supervisors

FROM: Mark R. Parker, Director of Library Services

DATE: January 26, 2010

SUBJECT: **Closure of Colfax Library for up to Ten Additional Days**

ACTION RECOMMENDED AND REQUESTED

Approve the closure of the Colfax Library for an additional period, up to ten days, to complete the initial phase of the remodeling project.

BACKGROUND

On December 8, 2009, the Board of Supervisors approved Consent Item #20 closing the Colfax Library for up to a two week period in January and/or February 2010 for its remodeling project. The exact dates, January 12 – January 26, were posted at the Colfax Library and on the County and County Library websites by January, 5, 2010.

Due to unforeseen circumstances it appears that it will not be possible to re-open the Colfax Library as expected on Tuesday, January 26th. The building is not ready for the Library to occupy because additional work is yet to be completed and Facilities is unable to complete the punch list. County staff has done all that they can to keep the project on track but illness, weather, and delivery delays have all contributed to the problem.

Except for materials that will be moved next door, the Library's collection has been picked up by a mover and sent to storage. Staff has also sorted out the furnishings and fixtures to send to surplus, storage, or next door. Orders have been executed to move the data and telephone circuits and to install a temporary book drop.

Facilities Service staff has discussed the need for additional time with the owner of Hometown Construction, and they agreed that extending the closure up to an additional ten days later than originally planned, would be prudent.

FISCAL IMPACT

There would be no fiscal impact.